

# IOWA ETHICS AND CAMPAIGN DISCLOSURE BOARD

An Independent Agency of the Executive Branch

W. CHARLES SMITHSON  
Executive Director  
& Legal Counsel

January 31, 2007

Holly M. Lyons  
Division Director  
LSA-Fiscal Services  
Ground Floor, State Capitol

510 East 12<sup>th</sup>, Suite 1A  
Des Moines, Iowa 50319  
Telephone 515-281-4028/Fax 515-281-3701  
[www.iowa.gov/ethics](http://www.iowa.gov/ethics)

**BOARD MEMBERS:**

James Albert, Chair  
Janet Carl, Vice Chair  
Gerald Sullivan  
Betsy Roe  
John Walsh  
Patricia Harper

Re: Iowa Code section 8.7 Gifts, Bequests, and Grants Report

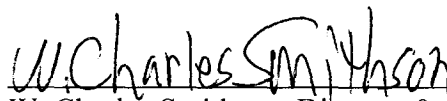
Dear Division Director Lyons:

Iowa Code section 8.7 requires “all gifts, bequests, and grants received by a department or accepted by the governor on behalf of the state” to be reported to the Iowa Ethics and Campaign Disclosure Board (Board). The law requires the Board to then submit to the Fiscal Division of the Legislative Services Agency a summary report.

The following steps were taken in order to implement the requirements of the law:

1. Reminder emails were sent to each department throughout the year concerning the requirements to file the report.
2. To help departments comply with the law, the Board determined that it would accept copies of internal tracking devices such as excel spreadsheets in lieu of paper reports. In addition, the Board accepts filings on the state GEM\$ system in lieu of paper reports.
3. The Department of Administrative Services has agreed to report on behalf of the other departments funds allocated from the Vertical Infrastructure Project and the IowAccess Board.
4. The Board issued one advisory opinion interpreting the section. Here is a link to the electronic version of the opinion: [http://www.state.ia.us/ethics/legal/adv\\_opn/2006/06fao04.html](http://www.state.ia.us/ethics/legal/adv_opn/2006/06fao04.html)
5. In lieu of submitting a separate report to LSA disclosing filings with the Board in excess of \$1,000.00, the Board has posted all filed reports on its Web site for public viewing: [http://www.state.ia.us/ethics/ethics/gifts/gifts\\_2006.htm](http://www.state.ia.us/ethics/ethics/gifts/gifts_2006.htm)

Respectfully submitted on behalf of the Board by:



W. Charles Smithson, Director & Counsel  
Iowa Ethics and Campaign Disclosure Board  
510 E. 12<sup>th</sup> Street, Suite 1A  
Des Moines, Iowa 50319