



**OFFICE OF THE GOVERNOR**  
STATE CAPITOL  
DES MOINES, IOWA 50319  
515 281-5211  
FAX 515-291-6611

OK  
CJE  
6-20-06  
SALLY J. PEDERSON  
LT GOVERNOR

**Request for Consent to Sell Goods or Services to Registered Lobbyists**

**General Rule:** IGOV staff members shall not sell, either directly or indirectly, any goods or services to individuals, associations, or corporations that employ persons who are registered lobbyists before the general assembly or the executive branch unless consent has been given in writing by the chief of staff. This prohibition does not apply to sales that are part of the member's state duties.

**Instructions:** Fill out the following information and return it to the chief of staff at least 20 calendar days in advance of the proposed sale. The chief of staff will issue a written consent or denial within 14 days following the date the request is received. If the request is granted, a copy of the consent will be filed with the Ethics & Campaign Disclosure Board. If the request is denied, the chief of staff will state the reasons for the denial, and you may file a request with the Ethics & Campaign Disclosure Board for a contested case proceeding pursuant to 351 IAC 11.

<b>Name of the individual, association, or corporation to which the goods or services are to be sold:</b>
<i>IGOV's IBOOM Staff (Party June 29, 2006)</i>
<b>Description of the goods or services:</b>
<i>Mary Kay - Cosmetic products</i>
<b>Date(s) that the goods or services will be delivered:</b>
<i>July 15, 2006</i>
<b>Relationship of the individual, association, or corporation to IGOV:</b>
<i>Employees of IGOV / Lobbyists for IGOV</i>

I declare the following requirements for sales of goods or services are satisfied:

- My duties and functions performed for IGOV are not related to the authority of IGOV over the individual, association, or corporation to which the goods or services are to be sold;
- My selling of goods or services does not include lobbying IGOV;
- My selling of goods or services will not be resold to IGOV; and
- My selling of goods or services is not in conflict with my official duties and responsibilities.

*Hendi Patterson Runyan*  
\_\_\_\_\_  
IGOV Employee Signature

*6-20-06*  
\_\_\_\_\_  
Date