



TERRY BRANSTAD, GOVERNOR
KIM REYNOLDS, LT. GOVERNOR

DEPARTMENT OF EDUCATION
RYAN WISE, DIRECTOR

DE Employee Request for Consent to Sell

Date of Request 3-16-16

Employee Name Shea Cook

Job Title at DE Education Program Consultant

Division, Bureau at DE
Div. of School Finance and Support Services
Bureau of Nutrition and Health Services

Immediate Supervisor at DE Ann Feilmann

Proposed outside employer William Penn University

Proposed services to sell to outside employer
Adjunct teaching undergraduate history course. Course will
conclude on April 1, 2016.

(E.g., if teaching classes, which classes, graduate or undergraduate level)

How will selling this service not conflict with your DE duties?
My position does not involve working with any colleges.

I certify that I have the permission of my DE supervisor, above named, to make this request of the Department of Education.

Shea Cook
Signature of Employee

Return to our Attorney – Nicole Proesch



Response to DE Employee Request for Consent to Sell

Employee Name and Job Title: Shea Cook, Education Program Consultant

Division, Bureau: School Finance and Support Services – Bureau of Nutrition and Health Services

Date of Request: 03.16.2016

Date of Agency Determination: 03.28.2016

Determination¹: Consent granted without condition

Summary of Request and Rationale for Determination:

Shea Cook seeks permission to sell the service of adjunct teaching an undergraduate history course at William Penn University (“WPU”). This work would occur outside regular DE work hours or on vacation time. Ms. Cook would utilize her own equipment for the work. The course would end on April 1, 2016.

The Iowa Department of Education (IDE) currently regulates the teacher preparation program at William Penn University. However, in Ms. Cook’s current position with the IDE she has no oversight or authority over that program.

Therefore, the sale of the service of teaching an undergraduate history course for WPU will not cause Shea Cook to advocate on behalf of any entity, does not benefit or prejudice any regulated person or entity, and does not result in a conflict of interest per section 68B.2A.

¹ If the determination is a denial or a conditional consent, the employee may file an appeal with the Iowa Ethics and Campaign Disclosure Board pursuant to rule 351—IAC 6.11(6).