



STATE OF IOWA

TERRY BRANSTAD, GOVERNOR
KIM REYNOLDS, LT. GOVERNOR

DEPARTMENT OF EDUCATION
RYAN WISE, DIRECTOR

DE Employee Request for Consent to Sell

Date of Request 11/10/15
Employee Name Zoë Thornton
Job Title at DE Education Program Consultant - CTE
Division, Bureau at DE Division of Community Colleges - Bureau of CTE
Immediate Supervisor at DE Pradeep Kotamraju
Proposed outside employer William Penn University
Proposed services to sell to outside employer Currently teaching graduate class - MBL 532 Systems, Performance & Organizational Effectiveness Oct 17 - Nov 27
(E.g., if teaching classes, which classes, graduate or undergraduate level)

How will selling this service not conflict with your DE duties?

Course is online with an optional face to face meeting on Monday evenings (6p-8p). My facilitation or instruction occurs on weekends and evenings.

I certify that I have the permission of my DE supervisor, above named, to make this request of the Department of Education.

Zoë Thornton
Signature of Employee

Return to our Attorney - Nicole Proesch

Grimes State Office Building - 400 E 14th St - Des Moines IA 50319-0146

PHONE (515) 281-5294 FAX (515) 242-5988

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DEPARTMENT OF EDUCATION
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DE Employee Request for Consent to Sell

Date of Request 11/10/15
Employee Name Zoe M. Thornton
Job Title at DE CTE Education Program Consultant
Division, Bureau at DE Division of Community Colleges - Bureau of CTE
Immediate Supervisor at DE Pradeep Kotamraju
Proposed outside employer Drake University
Proposed services to sell to outside employer
Teach graduate class - MSLD 284 Seminar in
Student Services
Summer 2016
(E.g., if teaching classes, which classes, graduate or undergraduate level)

How will selling this service not conflict with your DE duties?
The class will meet 3 weekends (Friday 5p-10p &
Saturday 8a-4p) - once each in June, July &
August.
Class preparation and facilitation will be during
evenings and weekends.

I certify that I have the permission of my DE supervisor, above named, to make this request of the Department of Education.

Zoe M. Thornton
Signature of Employee

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Response to DE Employee Request for Consent to Sell

Employee Name and Job Title: Zoe Thornton, Education Program Consultant – CTE

Division, Bureau: Division of Community Colleges, Bureau of CTE

Date of Request: 11/10/2015

Date of Agency Determination: 12/3/2015

Determination¹: Consent granted without condition.

Summary of Request and Rationale for Determination:

Zoe Thornton seeks permission to sell the service of teaching a graduate class – MBL 532 Systems, Performance, and Organizational Effectiveness for William Penn University (WPU) from October 17, 2015 – November 27, 2015. This class will be taught during off work hours and on her own personal time.

As a private secondary institution, WPU is not regulated by the Iowa Department of Education (IDE) with the Exception of the teacher and administrator preparation programs offered by WPU. Ms. Thornton is not a member of the IDE staff whose responsibility is to review, assess, and recommend approval of practitioner preparation programs.

Therefore, the sale of the service of teaching a graduate class for WPU will not cause Ms. Thornton to advocate on behalf of any entity, does not benefit or prejudice any regulated person or entity, and does not result in a conflict of interest per section 68B.2A.

¹ If the determination is a denial or a conditional consent, the employee may file an appeal with the Iowa Ethics and Campaign Disclosure Board pursuant to rule 351—IAC 6.11(6).



Response to DE Employee Request for Consent to Sell

Employee Name and Job Title: Zoe Thornton, Education Program Consultant – CTE

Division, Bureau: Division of Community Colleges, Bureau of CTE

Date of Request: 11/10/2015

Date of Agency Determination: 12/3/2015

Determination¹: Consent granted without condition.

Summary of Request and Rationale for Determination:

Zoe Thornton seeks permission to sell the service of teaching a graduate class – MSLD 284 Seminar in Student Services for Drake University (Drake) during the summer of 2016. This class will be taught during off work hours and on her own personal time.

As a private secondary institution, Drake is not regulated by the Iowa Department of Education (IDE) with the Exception of the teacher and administrator preparation programs offered by Drake. Ms. Thornton is not a member of the IDE staff whose responsibility is to review, assess, and recommend approval of practitioner preparation programs.

Therefore, the sale of the service of teaching a graduate class for Drake will not cause Ms. Thornton to advocate on behalf of any entity, does not benefit or prejudice any regulated person or entity, and does not result in a conflict of interest per section 68B.2A.

¹ If the determination is a denial or a conditional consent, the employee may file an appeal with the Iowa Ethics and Campaign Disclosure Board pursuant to rule 351—IAC 6.11(6).