



TERRY BRANSTAD, GOVERNOR
KIM REYNOLDS, LT. GOVERNOR

DEPARTMENT OF EDUCATION
BRAD A. BUCK, DIRECTOR

DE Employee Request for Consent to Sell

(See second page for Instructions)

Employee Name Lisa Albers Date April 2, 2014

Job Title at DE Department Web Content Manager

Division, Bureau at DE Division of Policy and Communications

Immediate Supervisor at DE Staci Hupp

Proposed outside employer Innovations in Education Consortium 501(c)3 corporation,
Licensed in Iowa.

Proposed services to sell to outside employer I will provide Web design and content management services for the Consortiums web site. It is projected that no more than 40 hours of service to the consortium across the year.

(E.g., if teaching classes, which classes, graduate or undergraduate level)

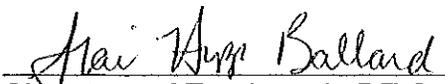
How will selling this service not conflict with your DE duties?

All work will be completed on non-State-owned hardware and software and the Consortiums web site is hosted by a third party vendor. The Department of Education does not regulate nor have authority over the Innovations in Education Consortium. There will be no known conflicts with DE duties.

X I certify that I have the permission of my DE supervisor, above named, to make this request of the Department of Education.



Signature of Employee



Signature of Employee's DE Supervisor



Response to DE Employee Request for Consent to Sell

Employee Name and Job Title: Lisa Albers, Department Web Content Manager

Division, Bureau: Division of Policy and Communications, Supervisor Staci Hupp

Date of Request: April 10, 2014

Date of Agency Determination: April 10, 2014

Determination¹: Consent granted without condition

Summary of Request and Rationale for Determination:

Lisa Albers, a Web Content Manager, seeks timely permission to sell the service of providing web design and content management services for Innovations in Education Consortium (a 501(c)(3) corporation). This assignment is projected to provide no more than 40 hours of service across the year.

Innovations in Education Consortium is a 501(c)(3) corporation that is not regulated by the Iowa Department of Education (IDE). Ms. Albers will provide this service outside of her regular working hours and on her own personal computer.

Therefore, the sale of the service of web design and content management services for the Innovations in Education Consortium will not cause Ms. Albers to advocate on behalf of any entity, does not benefit, or prejudice any regulated person or entity, and does not result in a conflict of interest per section 68B.2A.

¹ If the determination is a denial or a conditional consent, the employee may file an appeal with the Iowa