



STATE OF IOWA

TERRY BRANSTAD, GOVERNOR
KIM REYNOLDS, LT. GOVERNOR

DEPARTMENT OF EDUCATION
BRAD A. BUCK, DIRECTOR

DE Employee Request for Consent to Sell

(See second page for instructions)

Employee Name Janice Kuhl Date 10/30/13

Job Title at DE Consultant - School Counseling & Career Education

Division, Bureau or DE Educator Quality

Immediate Supervisor at DE Bryan Darnell

Proposed outside employer Buena Vista University

Proposed services to sell to outside employer Spring 2014
Teach on-line course GEDU 543 Administration
of Comprehensive School Counseling Programs
(E.g., if teaching classes, which classes, graduate or undergraduate level)

How will selling this service not conflict with your DE duties?
I work with the team & agree to provide
support to school counselors. I have
no assignment to train graduate students.

I certify that I have the permission of my DE supervisor, above named, to make this request of the Department of Education.

Janice Kuhl
Signature of Employee

Bryan Darnell 11-6-13
Signature of Employee's DE Supervisor

Proesch, Nicole [ED]

From: Proesch, Nicole [ED]
Sent: Thursday, November 14, 2013 10:49 AM
To: Kuhl, Janice [ED]
Subject: Consent to Sell

Hi Janice,

When will you be teaching the class? Will this be outside of your work hours for the DE? Also I want to confirm that in your position with the DE you do not have any oversight over teacher and administrator preparation programs that the DE has oversight over.

Thanks!

Nicole M. Proesch
Legal Counsel
Office of the Director
Iowa Department of Education

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Response to DE Employee Request for Consent to Sell

Employee Name and Job Title: Janice Kuhl, Consultant School Counseling & Career Education

Division, Bureau: Division of Learning and Results, Bureau of Education Quality

Date of Request: 10/30/13

Date of Agency Determination: 11/14/2013

Determination¹: Consent granted without condition

Summary of Request and Rationale for Determination:

Janice Kuhl seeks permission to sell the service of teaching an online course in administration of comprehensive school counseling programs during the spring semester of 2014 for Buena Vista University. This class would be taught during nonworking hours.

As a private secondary institution, Buena Vista University is not regulated by the Iowa Department of Education (IDE) with the exception of teacher and administrator preparation programs offered by Buena Vista. Ms. Kuhl is not a member of the IDE staff whose responsibility is to review, assess, and recommend approval of practitioner preparation programs. Ms. Kuhl's current responsibilities include working with LEAs and AEAs to provide support to school counselors. Ms. Kuhl has no agreements to train graduate students.

Therefore, the sale of the service of teaching the aforementioned course for Buena Vista University will not cause Janice Kuhl to advocate on behalf of any entity, does not benefit or prejudice any regulated person or entity, and does not result in a conflict of interest per section 68B.2A.

¹ If the determination is a denial or a conditional consent, the employee may file an appeal with the Iowa Ethics and Campaign Disclosure Board pursuant to rule 351—IAC 6.11(6).